



Kelly J. Cote, CMC
Town Clerk
21 S. Main Street
Uxbridge, MA 01569

Adrien Salzberg
MuckRock.com
80893-69901993@requests.muckrock.com
Via Email Only

Re: Public Records Request – September 25, 2019
Emails

Dear Adrien Salzberg:

I am in receipt of your request for public records dated September 25, 2019, requesting the following information:

Emails sent or received by department officials and employees, between the years 2012 and 2018, which include the non-case sensitive words "peacock" or "Waldo".

The estimated costs to gather the information is \$115.99

It is estimated the process will take (4) hours to research/copy the requested information at a rate of \$25.00, that being the lowest paid employee in the office capable of performing the task. The data comes in a .pst format - viewing this data will require a pst viewer, or Outlook 2003 or newer. Our USB drives cost \$15.99 each. Total estimated cost is \$115.99.

We will begin to process the request once payment has been received.

You have the right to file a written appeal of this decision to the Supervisor of Records within ninety (90) days pursuant to 950 CMR 32.00 and M.G. L. c. 66, § 10(b).

Yours truly,

Kelly J. Cote, CMC
Records Access Officer

cc: Acting Town Manager